



Veeva Systems Inc.

Group Accident Insurance



How does it work?

Accident Insurance provides a set benefit amount based on the type of injury you have and the type of treatment you need. It covers accidents that occur on and off the job. And it includes a range of incidents, from common injuries to more serious events.

Why is this coverage so valuable?

It can help you with out-of-pocket costs that your medical plan doesn't cover, like co-pays and deductibles. You'll have base coverage without medical underwriting. The cost is conveniently deducted from your paycheck. You can keep your coverage if you change jobs or retire. You'll be billed directly.

Who can get coverage?

| | |
|---------------|---|
| You | If you're actively at work* |
| Your spouse | Can get coverage as long as you have purchased coverage for yourself. |
| Your children | Dependent children from birth until their 26th birthday, regardless of marital or student status. |

*Employees must be legally authorized to work in the United States and actively working at a U.S. location to receive coverage. See Schedule of benefits for a complete listing of what is covered.

Accident Insurance can pay you money for covered accidental injuries and their treatment.



Since our founding in 1848, Unum has been a leader in the employee benefits business.

Innovation, integrity and an unwavering commitment to our customers has helped us become a global leader in financial protection benefits.

How much does it cost?

| Your monthly premium | |
|-----------------------|---------|
| You | \$16.83 |
| You and your spouse | \$26.06 |
| You and your children | \$26.40 |
| Family | \$35.63 |

SCHEDULE OF BENEFITS

Accidental Death and Dismemberment

| | |
|---|----------|
| AD&D | |
| Employee | \$50,000 |
| Spouse | \$25,000 |
| Children | \$12,500 |
| Common Carrier Benefit can pay if the insured individual is injured as a fare-paying passenger on a common carrier (examples include mass transit trains, buses and planes) | |
| Employee | \$50,000 |
| Spouse | \$25,000 |
| Children | \$12,500 |
| Dismemberment | |
| Both Feet | \$50,000 |
| Both Hands | \$50,000 |
| One Foot | \$25,000 |
| One Hand | \$25,000 |
| Thumb and Index Finger of the same Hand | \$12,500 |
| Coma | |
| Coma | \$10,000 |
| Loss of Use | |
| Hearing (one ear) | \$12,500 |
| Hearing | \$25,000 |
| Sight of one Eye | \$25,000 |
| Sight of both Eyes | \$50,000 |
| Speech | \$25,000 |
| Paralysis | |
| Uniplegia | \$12,500 |
| Hemi/Paraplegia | \$25,000 |
| Triplegia | \$37,500 |
| Quadriplegia | \$50,000 |

Hospitalization

| | |
|---|---------|
| Admission | \$1,500 |
| Admission - Hospital ICU (added to Admission) | \$1,500 |
| Daily Stay | \$250 |
| Daily Stay - Hospital ICU (added to Daily Stay) | \$250 |
| Short Stay | \$250 |

Injury

| | |
|---|----------|
| Burns | |
| 2nd Degree Burns - At least 5%, but less than 20% of skin surface | \$1,000 |
| 2nd Degree Burns - 20% or greater of skin surface | \$2,000 |
| 3rd Degree Burns - Less than 5% of skin surface | \$4,000 |
| 3rd Degree Burns - At least 5%, but less than 20% of skin surface | \$10,000 |
| 3rd Degree Burns - 20% or greater of skin surface | \$20,000 |

Injury

| | |
|--|---------|
| Concussion | |
| Concussion | \$200 |
| Connective Tissue Damage | |
| One Connective Tissue (tendon, ligament, rotator cuff, muscle) | \$90 |
| Two or more Connective Tissues (tendon, ligament, rotator cuff, muscle) | \$150 |
| Dislocations | |
| Ankle bone or bones of the foot (other than toes) | \$3,000 |
| Collarbone (acromioclavicular and separation) | \$600 |
| Collarbone (sternoclavicular) | \$1,500 |
| Finger or Toe (Digit) | \$300 |
| Hand (other than Fingers) | \$900 |
| Elbow joint | \$900 |
| Wrist joint | \$900 |
| Shoulder | \$900 |
| Hip joint | \$6,000 |
| Knee joint (other than patella) | \$3,000 |
| Kneecap (patella) | \$900 |
| Lower Jaw | \$900 |
| Incomplete Dislocation - Payable as a % of the applicable Dislocations benefit | 25% |
| Eye Injury | |
| Eye Injury | \$200 |
| Fractures | |
| Ankle (lower tibia or fibula) | \$800 |
| Foot or Heel (other than Toes) | \$800 |
| Bones of the Face or Nose (other than Lower Jaw, Mandible or Upper Jaw, Maxilla) | \$1,200 |
| Collarbone (clavicle, sternum) or Shoulder Blade (scapula) | \$800 |
| Finger or Toe (Digit) | \$400 |
| Forearm (olecranon, radius, or ulna), Hand, or Wrist (other than Fingers) | \$800 |
| Hip or Thigh (femur) | \$6,000 |
| Kneecap (patella) | \$800 |
| Leg (mid to upper tibia or fibula) | \$2,400 |
| Lower Jaw, Mandible (other than alveolar process) | \$800 |
| Pelvis | \$2,400 |
| Rib | \$800 |
| Tailbone (coccyx), Sacrum | \$800 |
| Vertebral Processes | \$800 |
| Skull (except bones of Face or Nose), Depressed | \$8,000 |
| Skull (except bones of Face or Nose), Non-depressed | \$4,000 |

Injury

| | |
|--|------------|
| Upper Arm between Elbow and Shoulder (humerus) | \$1,200 |
| Upper Jaw, Maxilla (other than alveolar process) | \$1,200 |
| Vertebrae, body of (other than Vertebral Processes) | \$2,400 |
| Chip Fracture - Payable as a % of the applicable Fractures benefit | 25% |
| Same bone maximum incurred per accident | 1 Fracture |
| Maximum payable multiplier for multiple bones | 2 Times |
| Internal Injuries | |
| Internal Injuries | \$200 |
| Lacerations | |
| No Repair | \$85 |
| Repair Less than 2 inches | \$250 |
| Repair At least 2 inches but less than 6 inches | \$500 |
| Repair 6 inches or greater | \$1,000 |
| Loss of a Digit | |
| One Digit (other than a Thumb or Big Toe) | \$1,250 |
| One Digit (a Thumb or Big Toe) | \$1,875 |
| Two or more Digits | \$2,500 |
| Knee Cartilage | |
| Knee Cartilage (Meniscus) Injury | \$250 |
| Ruptured or Herniated Disc | |
| One Disc | \$210 |
| Two or more Discs | \$350 |

Recovery

| | |
|---|---------------|
| At-Home Care | \$100 |
| Physician Follow-Up Visits | \$75 |
| Physician Follow-Up Maximum Visits | 2 Visits |
| Prescription Drug | \$25 |
| Prescription Benefit Incidence per covered accident | 1 Per Insured |
| Rehabilitation or Subacute Rehabilitation Unit | \$100 |
| Therapy Services (chiro, speech, PT, occ) | \$35 |
| Therapy Services Maximum Days | 15 Days |

Surgery

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|--|-------|
| Dislocations | |
| Dislocation, Surgical Repair - Payable as a % of the applicable Injury benefit | 100% |
| Anesthesia | |
| Epidural or Regional Anesthesia | \$100 |
| General Anesthesia | \$250 |
| Connective Tissue | |
| Exploratory without Repair | \$100 |

SCHEDULE OF BENEFITS

Surgery

| | |
|--|---------------|
| Repair for One Connective Tissue | \$800 |
| Repair for Two or more Connective Tissues | \$1,200 |
| Eye Surgery | |
| Eye Surgery, Requiring Anesthesia | \$300 |
| Fractures | |
| Fractures, Surgical Repair - Payable as a % of the applicable Injury benefit | 100% |
| Surgical Repair same bone maximum incurred per accident | 1 Fracture |
| Surgical Repair same bone maximum payable multiplier for multiple bones | 2 Times |
| General Surgery | |
| Abdominal, Thoracic, or Cranial | \$1,500 |
| Exploratory | \$150 |
| Incidence per covered accident | 1 Per Insured |
| Hernia Surgery | |
| Hernia Surgery | \$150 |
| Knee Cartilage | |
| Knee Cartilage (Meniscus) Exploratory without Repair | \$150 |
| Knee Cartilage (Meniscus) with Repair | \$750 |
| Outpatient Surgical Facility | |
| Outpatient Surgical Facility | \$300 |
| Ruptured or Herniated Disc Surgery | |
| Exploratory without Repair | \$125 |
| One Disc | \$675 |
| Two or more Discs | \$1,000 |

Treatment

| | |
|---|------------------------|
| Ambulance | |
| Air | \$1,500 |
| Ground | \$200 |
| Durable Medical Equipment | |
| Tier 1 (arm sling, cane, medical ring cushion) | \$50 |
| Tier 2 (bedside commode, cold therapy system, crutches) | \$100 |
| Tier 3 (back brace, body jacket, continuous passive movement, electric scooter) | \$200 |
| Emergency Dental Repair | |
| Dental Crown | \$350 |
| Dental Extraction | \$115 |
| Filling or Chip Repair | \$90 |
| Imaging | |
| Tier 1 - X-rays or Ultrasound | \$50 |
| Tier 2 - Bone Scan, CAT, CT, EEG, MR, MRA, or MRI | \$200 |
| Medical Imaging Incidence allowance covered accident per Tier | 1 Per Insured Per Tier |

Treatment

| | |
|--|---------|
| Lodging | |
| Lodging (per night) | \$150 |
| Prosthetic Device | |
| One Device or Limb | \$750 |
| Two or more Devices or Limbs | \$1,500 |
| Skin Grafts | |
| For Burns - Payable as a % of the applicable Burn benefit | 50% |
| Not Burns - Less than 20% of skin surface | \$250 |
| Not Burns - 20% or greater of skin surface | \$500 |
| Treatment | |
| Emergency Room Treatment | \$100 |
| Injections to Prevent or Limit Infection (tetanus, rabies, antivenom, immune globulin) | \$50 |
| Pain Management Injections (epidural, cortisone, steroid) | \$100 |
| Transfusions | \$400 |
| Transportation (per trip) | \$100 |
| Treatment in a Physician's Office or Urgent Care Facility (initial) | \$100 |

Active employment

You are considered in active employment if, on the day you apply for coverage, you are being paid regularly for the required 30 hours each week and you are performing the material and substantial duties of your regular occupation. Insurance coverage will be delayed if you are not in active employment because of an injury, sickness, temporary layoff, or leave of absence on the date that insurance would otherwise become effective. New employees may have a waiting period to be eligible for coverage. Please contact your plan administrator to confirm your eligibility date.

If enrolling, and eligible for Medicare (age 65+; or disabled) the Guide to Health Insurance for People with Medicare is available at <https://www.medicare.gov/publications/02110-choosing-a-medigap-policy-a-guide-to-health-insurance-for-people-with-medicare.pdf>.

Effective date of coverage

Coverage becomes effective on the first day of the month in which payroll deductions begin.

Exclusions and limitations

We will not pay benefits for a claim that is caused by or resulting from any of the following:

- contributed to by, committing or attempting to commit a felony;
- contributed to by or being engaged in an illegal occupation;
- injuring oneself intentionally or attempting or committing suicide, whether sane or not;
- active participation in a riot or insurrection. This does not include civil commotion or disorder, Injury as an innocent bystander, or Injury for self-defense;
- participating in war or any act of war, whether declared or undeclared;
- combat or training for combat while serving in the armed forces of any nation or authority, including the National Guard, or similar government organizations;
- a Covered Loss that occurs while an Insured is legally incarcerated in a penal or correctional institution;
- elective procedures, cosmetic surgery, or reconstructive surgery unless it is a result of organ donation, trauma, infection, or other diseases;
- any Sickness, bodily infirmity, or Mental or Nervous Disorders, including diagnosis, treatment, or surgery for it;
- infection. This exclusion does not apply when the infection is due to a cut or wound sustained in a Covered Accident;
- experimental or investigational procedures;
- operating any motorized vehicle while intoxicated;
- operating, learning to operate, serving as a crew member of any aircraft or hot air balloon, including those which are not motor-driven, unless flying as a fare paying passenger;
- jumping, parachuting, or falling from any aircraft or hot air balloon, including those which are not motor-driven;
- travel or flight in any aircraft or hot air balloon, including those which are not motor-driven, if it is being used for testing or experimental purposes, used by or for any military authority, or used for travel beyond the earth's atmosphere;
- practicing for or participating in any semi-professional or professional competitive athletic contests for which any type of compensation or remuneration is received;
- riding or driving an air, land or water vehicle in a race, speed or endurance contest; and
- engaging in hang-gliding, bungee jumping, sail gliding, parasailing, parakiting, or BASE jumping.

The Accidental Death and Dismemberment Benefits are also subject to the following Exclusions. We will not pay benefits for a claim that is caused by, contributed to by, or resulting from being intoxicated or under the influence of any controlled substance unless administered on the advice of a Physician.

Additionally, no benefits will be paid for a Covered Loss that occurs prior to the Coverage Effective Date.

End of Coverage

If you choose to cancel your coverage your coverage ends on the first of the month following the date you provide notification to your employer. Otherwise, your coverage ends on the earliest of the:

- the date this policy is canceled by Unum or your employer;
- the date you are no longer in an eligible group;
- the date your eligible group is no longer covered;
- the date of your death;
- the last day of the period any required premium contributions are made;
- the last day you are in active employment.

However, as long as premium is paid as required, coverage will continue

- in accordance with the Continuation of your Coverage during Absences provision; or
- if you elect to continue coverage for you, your Spouse, and Children under Portability of Accident Insurance.

We will provide coverage for a Payable Claim that occurs while you are covered under this certificate

THIS IS A LIMITED BENEFITS POLICY

This coverage is a supplement to health insurance. It is not a substitute for essential health benefits or minimum essential coverage as defined in federal law. Insureds in some states must be covered by comprehensive health insurance before applying for this coverage.

This information is not intended to be a complete description of the insurance coverage available. The policy or its provisions may vary or be unavailable in some states. The policy has exclusions and limitations which may affect any benefits payable. For complete details of coverage and availability, please refer to certificate form GAC16-1 et al. and GAC16-2 and Policy Form GAP16-1 et al. in all states or contact your Unum representative.

Unum complies with state civil union and domestic partner laws when applicable.

Underwritten by: Unum Insurance Company, Portland, Maine

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